

**REQUEST FOR PROPOSALS
CITY OF BIRMINGHAM
GREEN & HEALTHY HOUSING DEVELOPMENT**

INTRODUCTION

The City of Birmingham, Alabama is soliciting proposals from interested firms to clearly identify and develop a Green and Healthy Housing model and strategy to assist with creating quality, decent, safe and sanitary housing initiatives that will assist with meeting the goals of the Mayor's Strategic Plan.

The model and strategy will include developing standards and practices that support coordination of housing intervention programs and provide resources to take concrete steps to incorporate a partnership of networks. The firm will assist with incentives and holistic approaches to housing interventions that ultimately will result in more green, safe and healthy homes in Birmingham communities.

The City will receive proposals from firms having specific experience and qualifications in the area identified in this solicitation. For consideration, proposals for this project must contain evidence of the Proposer's experience and abilities in the specified area and other disciplines directly related to the proposed service.

SCOPE OF WORK

The firm will create a model to align, braid and coordinate healthy homes related services providing benefits at both the system and the family level and will strongly support the Mayor's Strategic Plan and goals. The model will achieve and provide the following:

- Create a feasible work plan
- Evaluate project need;
- Conduct payor risk assessment
- Develop a service delivery process and costs
- Conduct an inventory of potential investors
- Customize an evaluation model; engaging stakeholders and inform partners about the structure transaction process.
- Provide a coordinated approach which saves time and money that reduces duplication of assessments, services and housing program resources.
- Provide a developed plan that draws increased interest from philanthropic and private market sectors because it consistently demonstrates proven returns in energy savings and social, economic and health outcomes for children and families.

The measurable outcomes will strongly support the Mayor's Strategic Plan and create a program and resources to achieve the following:

- Improved Health and Safety
- Housing Energy Efficiency
- Increased Access to Resources
- Workforce Development/Skills Development
- Housing Rehabilitation & Weatherization
- Lead Hazard Control
- Housing Code Compliance and Rehabilitation

TIMELINE

It is expected that the initiative will begin May 1, 2019.

- RFP Issued: Wednesday, March 13, 2019
- RFP Responses due: Monday, April 1, 2019
- Selection of Consultant: Monday, April 15, 2019
- Complete Services: Friday, November 29, 2019

QUESTIONS

Please direct all requests to: nigel.roberts@birminghamal.gov

SUBMISSION REQUIREMENTS

A consultant, firm, or combination thereof wishing to submit a proposal must include the following in the response:

SELECTION CRITERIA

Proposal will be reviewed and evaluated by staff. The City may make reasonable investigations deemed necessary and proper to determine the ability of the Proposer to perform the work, and the Proposer shall furnish to The City all information for this purpose that may be requested. The City reserves the right to reject any offer if the evidence submitted by, or investigation of, the Proposer fails to satisfy The City that the Proposer is properly qualified to carry out the obligations of the contract and to complete the work described therein.

Criteria for evaluation include:

- 40% Proposal for accomplishing the task listed in the Project Scope
- 30% Cost
- 20% Capacity to create a quality product with the established timeframe

10% References

RFP SUMISSION PROCESS

Proposal deadline: Proposals must be received no later than 4:00 PM, March 15, 2019. Sealed proposals must be received in the Community Development Office at the address referenced below. Submittal should include three (3) hard copies including signatures and one (1) USB. No proposals received by fax or e-mail transmission will be accepted.

Community Development Department
Room 1000- 10th Floor, City Hall
710 North 20th Street
Birmingham, AL 35203

Proposing entities are asked to note on the outside of the proposal package:

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CITY OF BIRMINGHAM GREEN AND HEALTHY HOUSING INITIATIVE